

# MyCAA Education & Training Plan (ETP)

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Texas A&M International University  
Office of Continuing Education  
5201 University Boulevard | Laredo, TX 78041  
<https://tamiu.edu2.com/>

## Student Information:

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Student Name: \_\_\_\_\_

School Issued Student ID: N/A

Program Name: Medical Billing & Coding with Medical Administration Certificate Program with Clinical Externship

Program Type: Certificate

Program Duration: 6 Months

Scheduled Start Date: \_\_\_\_\_

Estimated Completion Date: \_\_\_\_\_

Course Delivery Format Online

## Program Overview:

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This program offers the skills needed to perform complex coding and billing procedures. The course covers: CPT (Introduction, Guidelines, Evaluation and Management), specialty fields (such as surgery, radiology and laboratory), the ICD-10 for both diagnosis and procedure coding, ICD-9 (Introduction and Guidelines) and basic claims processes for insurance reimbursements. This program delivers the skills students need to solve insurance billing and coding problems. It details proper assignment of codes and the process to file claims for reimbursement. Additionally this program provides students a well-rounded introduction to medical administration that delivers the skills students require to obtain an administrative medical assistant position or advance within their current healthcare career.

## Certification/Licensure Eligibility upon Program Completion:

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Students should have or be pursuing a high school diploma or GED.

- There are no state approval and/or state requirements associated with this program.
- There are several National Certification exams that are available to students who successfully complete this program:
  - o American Academy of Professional Coders (AAPC) Certified Professional Coder Exam (CPC or CPC-H Apprentice)
  - o American Health Information Association (AHIMA) Certified Coding Associate (CCA) exam
  - o National Healthcareer Association (NHA) Billing and Coding Specialist Certification (CBCS)
  - o National Healthcareer Association (NHA) Certified Medical Administrative Assistant (CMAA) exam

**Tuition Cost:**

\$3,950

**Course Breakdown:**

Course/Program Code	Course/Program Title	Course Credits (if applicable)
TAMIU-MBCMA 12	Medical Billing & Coding with Medical Administration Certificate Program with Clinical Externship	750 Contact Hours/ 75 CEU's

**School Official Certification:**

By my signature below, I certify the above information is true, accurate, complete, and being submitted on behalf of the institution named in this document.

\_\_\_\_\_  
**Signature/Title of Authorized School Official**

\_\_\_\_\_  
**Date**

\_\_\_\_\_  
**School Official Printed First and Last Name**

\_\_\_\_\_  
**School Official E-mail and Phone Number**